

REQUEST FORM (FOR NON-REGISTERED HOLDERS)

申請表格 (供非登記股東填寫)

To: S.F. Holding Co., Ltd. (the "Company")
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致：順豐控股股份有限公司 (「本公司」)
抄送 卓佳證券登記有限公司
香港夏愨道16號
遠東金融中心17樓

REMINDER 提示

As a non-registered holder, if you wish to receive Corporate Communications¹ pursuant to the Rules Governing the Listing of Securities (the "Listing Rules") on The Stock Exchange of Hong Kong Limited (the "Stock Exchange"), you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記持有人，如有意根據香港聯合交易所有限公司 (「聯交所」) 證券上市規則 (「上市規則」) 收取公司通訊¹，閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算 (代理人) 有限公司 (統稱「中介公司」)，並向 閣下的中介公司提供 閣下的電子郵件地址。

I/We would like to receive the Corporate Communications of the Company in printed copy.

本人／吾等要求索取本公司之公司通訊之印刷本。

Information of Shareholders 股東資料:

Name(s) (in English)

名稱(英文)

:

Name(s) (in Chinese)

名稱(中文)

:

Please mark "✓" in ONLY ONE of the following boxes:

請在下列方框之中僅標記一項「✓」:

- To receive the **printed English version** ONLY of future Corporate Communications; **OR**
僅收取日後的公司通訊的英文印刷本；或
- To receive the **printed Chinese version** ONLY of future Corporate Communications; **OR**
僅收取日後的公司通訊的中文印刷本；或
- To receive the **printed English and Chinese versions** of future Corporate Communications.
同時收取日後的公司通訊的英文和中文印刷本。

Signature:

簽署:

Date:

日期:

Name:

姓名:

(English 英文)

Contact Phone Number:

聯絡電話:

(in block letters 請以正楷填寫)

Postal Address:

郵寄地址:

Notes 附註:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual financial statements together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, except for any documents that are required or specified by the Stock Exchange or the Listing Rules from time to time.
公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告、(b)中期報告及(如適用)中期摘要報告、(c)會議通告、(d)上市文件、(e)通函、及(f)代表委任表格；唯不包括任何聯交所或上市規則不時規定或列明的文件。
- By completing and returning this Request Form to request for the printed copy of the current Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed copy.
當 閣下填寫及寄回此申請表格以索取刊發之本次公司通訊印刷本後，即表示 閣下確認擬收取本公司日後刊發的所有公司通訊的印刷本。
- This request will be valid unless being revoked or superseded or until expired on the last day of the following financial year of the Company (whichever is earlier). Further request in writing will be required if a non-registered holder prefers to continue receiving printed copy of future Corporate Communications.
本要求將一直有效，除非被撤銷或取代，或者直到本公司下一個財政年度的最後一天到期 (以較早者為準)。若非登記持有人希望繼續收到日後公司通訊的印刷本，則需要再作書面要求。

PERSONAL DATA COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong) (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.

本聲明中所指的「個人資料」具有香港法例第486章《個人資料 (私隱) 條例》(「《私隱條例》」) 中「個人資料」的涵義，包括但不限於， 閣下的名稱，聯絡電話號碼，電子郵箱地址和郵寄地址。

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen by you. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

閣下是自願向本公司提供 閣下個人資料，以便以 閣下所選之方式接收公司通訊。 閣下的個人資料將在適當期間保留作核實及記錄用途。

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing sent to Personal Data Privacy Officer of the Company's H Share Registrar, Tricor Investor Services Limited, by mail to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to is-enquiries@vistra.com.

閣下有權根據《私隱條例》的條文要求查閱及／或修改 閣下的個人資料。任何該等要求均須以書面方式發送至本公司H股股份過戶登記處卓佳證券登記有限公司的個人資料私隱主任 (郵寄至香港夏愨道16號遠東金融中心17樓或發送電子郵件至is-enquiries@vistra.com)。



Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
S.F. Holding Co., Ltd. (6936)
順豐控股股份有限公司 (6936)
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港